

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

May 4, 2015

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Proper called the meeting to order at seven o'clock. (7:00) p.m.

Chairman Proper asked the members to pause for a moment of silence.

Chairman Proper asked the members to stand for the pledge of allegiance.

Roll Call: Present: Susan Motzer, Joe Womer, Karen Woods, Randy Seitz, Sue Clarke, Dwight Proper

Absent: Ron Lytle, Todd Carson, David Graham, Hal Carbaugh

Also Present: Mario Fontanazza, Ms. Karen Jez

Mr. Seitz, seconded by Mrs. Woods, moved to approve the Minutes of the April 6, 2015 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 5/4/15 and the Special Account Report as of 5/4/15 were submitted for information.

Mrs. Woods, seconded by Mrs. Motzer, moved to approve the Treasurer and Secretary's Report as of 5/4/15 and the Special Account Report as of 5/4/15. Motion unanimously carried.

A list of bills totaling \$588,717.39 was presented for approval.

Mrs. Woods, seconded by Mr. Seitz moved to approve the list of bills totaling 588,717.39 as submitted.

Roll Call: Ayes: Susan Motzer, Joe Womer, Karen Woods, Randy Seitz, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 5/1/15 were discussed.

The Calendar of Events for the month of May and the Monthly Enrollment Reports as of 5/4/15 were submitted.

The Committee called an executive session for legal & personnel matters at 7:22 p.m.

The Committee reconvened at 7:28 p.m.

Chairman Proper stated that nominations were open for Joint Committee Treasurer for a one year term running 7/1/2015 – 6/30/2016.

Mr. Seitz, seconded by Mrs. Clarke, moved to elect Mr. Lytle as Joint Committee Treasurer.

The motion unanimously carried.

Chairman Proper requested permission to combine items b through i as one motion.

Mrs. Woods, seconded by Mr. Seitz, moved to approve the actions items b) – i) as follows:

- b) Approve additions to Occupational Advisory Committees.
- c) Approve contract with Tyco for fire inspection services.
- d) Approve renewal of maintenance agreement for HVAC units with Rennick Brothers from July 1, 2015 through June 30, 2017 as presented.
- e) Accept State Audit report as presented for the period March 25, 2013 – February 27, 2015.
- f) Permission for two individuals to attend the PACTEC conference at Seven Springs on June 15 – 17, 2015 at a cost not to exceed \$1,900.00 – Funding Local
- g) Approve Bob Moore to attend the Skills USA National conference in Louisville Ky on June 24th & 25th, 2015 at a cost not to exceed \$600.00 – Funding Local
- h) Approve conference request for Learning Support Instructor to attend the Special Education Leadership conference in Bedford, PA on July 28 – 31, 2014 at a cost not to exceed \$1,200.00 – Funding Local
- i) Action: Approve successful bids for the sale of the Ford F-150 and the Chevy Dump Truck.

Roll Call: Ayes: Susan Motzer, Joe Womer, Karen Woods, Randy Seitz, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Mr. Fontanazza reviewed his activities from April 7, 2015 through May 4, 2015.

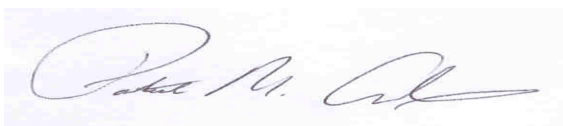
Chairman Proper asked if there was any old business to discuss. None was noted.

Under new business Chairman Proper reported that the 1st Reading of revised board policies is noted. Drafts are on the website – under Administration – Board Policies – Draft policies.

Mrs. Woods, seconded by Mrs. Motzer, moved to approve the 1st reading of the Board Policy updates.

Upon motion by Mrs. Woods, seconded by Mr. Seitz, the meeting adjourned at seven thirty-six (7:36) p.m.

Recorded by,

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee